

21

Huffman Communications Sales, Inc.

RECEIVED

Sales Invoice

903.872.6032 Fax
P.O. Box 1753
Corsicana, Texas 75151

JAN 26 2022

NAVARRO COUNTY
AUDITOR'S OFFICE

DATE	INVOICE NO.
1/20/2022	39239

BILL TO
Navarro County S. O. 834 312 W. 2nd Avenue Corsicana, Texas 75110

SHIP TO
Navarro County S. O. 834 County Courthouse Corsicana, Texas 75110

P.O. NO.	TERMS	REP	SHIP DATE	SHIP VIA	FOB	PROJECT
314858	Net 30	SCH	1/20/2022			
ITEM	DESCRIPTION			QTY	RATE	AMOUNT
Labor Tech 1	Hourly Labor - Technician Level 1 Services to repair console on unit 2688			2	85.00	170.00
Misc.	100 AMP fuse			1	10.00	10.00
<p><i>Morris Steward</i> 01/26/2022</p> <p>Debit: <u>101-560-445</u> Desc: <u>Unit 2688 - Repaired Console</u> PO#: <u>NA</u> Invoice#: <u>39239 Unit 2688</u> - LABOR Vendor#: <u>277</u> \$10.00 \$170.00</p>						

<i>Courtney Lyford</i> 137	Total \$180.00
----------------------------	-----------------------



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request.
This notice must remain attached to the payment request.

Additional explanation: OVER \$100.00

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

2/10/2022
Date

RECEIVED
FEB 10 2022
NAVARRO COUNTY
AUDITORS OFFICE

Huffman Communications Sales, Inc.

RECEIVED

Sales Invoice

903.872.6032 Fax
P.O. Box 1753
Corsicana, Texas 75151

FEB 17 2022
NAVARRO COUNTY
AUDITOR'S OFFICE

DATE	INVOICE NO.
2/8/2022	39285

BILL TO
Navarro County S. O. 834 312 W. 2nd Avenue Corsicana, Texas 75110

SHIP TO
Navarro County S. O. 834 County Courthouse Corsicana, Texas 75110

P.O. NO.	TERMS	REP	SHIP DATE	SHIP VIA	FOB	PROJECT
314858	Net 30	SCH	2/8/2022			
ITEM	DESCRIPTION	QTY	RATE	AMOUNT		
Labor Tech 1	Hourly Labor - Technician Level 1 Services to wire front and rear lights in a Truck Unit 2226 Debit: <u>101-560-445</u> Desc: <u>Unit 2226 - LABOR - WIRED lights</u> PO#: <u>NA</u> Invoice#: <u>39285</u> Vendor#: <u>277</u> Momo Steward 02/16/2022	3	85.00	255.00		

	Total	\$255.00
--	--------------	----------



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor Phone: (903) 654-3095 Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: BPO was references. Over \$ 100.00

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

02/18/2022
Date

FRANK KENT COUNTRY

2000 Business State Hwy 31 - Corsicana, TX 75109
Phone: (903) 874-6591

SERVICE DEPARTMENT HOURS
7:30 a.m. to 6:00 p.m.
Monday - Friday
8:00 a.m. to 12:00 p.m. Saturday

R/O Open Date	R/O Number
02/01/22	6066658/1
R/O Close Date	Status
02/02/22	Reprint
Mileage In	Mileage Out
21	22
Service Advisor / Tag #	
JOSHUA HUFF/4228	
Vehicle Identification Number	
1GNSCLEDXMR411377	
Delivery Date	In-Service Date
00/00/00	02/01/22
Color	License Number

NAVARRO COUNTY
300 W 3RD AVE STE4
CORSIKANA, TX 75110

Year	Make	Model
2021	CHEVROLET	TAHOE

Work Phone	
Home Phone	903-602-9429
Body	

DESCRIPTION OF SERVICE AND PARTS

Email: TGILLEN@NAVARROCOUNTY.ORG AR#: NAV001

#1 - MR ELEC: CUSTOMER REQUEST TO DIAGNOSE AN ELECTRIC CONCERN
C/S: CUSTOMER STATES PROGRAM 2EXTRA KEY FOBS TO VE HICLE.
Tech: HUGO VALDIVIA(07)
Sub Total: Labor: 72.50 Parts: .00 Total: 72.50
reprogram 2 new key fob

72.50

#2 - MR MPI: MULTI-POINT INSPECTION
Tech: SHOP TECH(998)

Internal

Morris Steward
02/14/2022 \$7.25
Debit: 101-560-445
Desc: Unit 2119 - Reprogrammed Key Fob
PO#: WA
Invoice#: 6066658/1
Vendor#: 7121 Unit 2119-LABOR \$72.50
RECEIVED
FEB 14 2022
NAVARRO COUNTY
AUDITORS OFFICE

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in its shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing w/d or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by a manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	72.50
PARTS	.00
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	7.25
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	XXXXXXXX1092 .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	.00
TOTAL DUE	79.75
A/RNAV001 NAVARRO COUNTY	79.75

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant
Jan Wise, Administrative Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- Budget Account Number (Line Item) is missing – Acct # _____
- Insufficient budget
- Payment Request inconsistent with County Policy
- Other _____

Please provide the additional documentation or explanation necessary to process this payment request.
This notice must remain attached to the payment request.

Additional explanation: _____

PO # was not requested.

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Memo Steward

Signature

4/21/18/2022

Date